

Outsourcing Alert: Are you aware of all the services we can offer you?

While you probably know us as audit, tax and advisory experts, our outsourcing team can provide a full range of services designed to add value to your business, anticipate your needs and exceed your expectations.

Our outsourcing experienced team is capable in helping you from the inception of your business to establishing and running an accounting department.

Following is a list of the outsourcing services provided by the Firm:

- support in the start-up of a business,
- registration with corresponding agencies,
- processing or reviewing of accounting records and periodic financial analysis,
- payroll processing,
- payroll tax returns preparation,
- informative returns preparation,
- supervision of accounting departments and review of compliance with laws and regulations,
- recruiting of financial professionals,
- personnel training,
- preparation of financial statements (monthly, quarterly or annual),
- full outsourcing services, including payment to employees and suppliers, billing, bank reconciliations, payroll and payroll tax deposits, among others.

Our working methodology for outsourcing services will transfer to our professionals the accounting administration of your business, taking your business standards to a new level of quality.

Even though it may seem like an additional cost, outsourcing your accounting duties could actually end up saving you money by freeing your time to do what you do best, running your business.

Our services can be engaged **monthly, quarterly or annually**, however bear in mind that well-prepared financial records are essential and gain significance as your business grows; these provide you with:

- critical information needed to help you manage business, budgeting and financial decisions,
- help track revenues and expenses in order to identify opportunities and inefficiencies,
- aid in better cash flow management by keeping track of receivables due from customers, as well as payments due to suppliers,
- make compliance with Federal and State payroll tax rules more accurate,
- provide potential lenders or investors with a way to evaluate your business.

At Kevane Grant Thornton we provide our clients with personalized attention, valuable advice and recommendations, and tailored solutions. We will help you resolve issues and identify opportunities.



Contact us

For assistance in this matter, please contact us via julio.villegas@pr.gt.com or carmen.rojas@pr.gt.com



Adding true value means exceeding our clients' expectations, anticipating their needs and being proactive and innovative in the accounting profession.

Through the **Kevane Grant Thornton business and tax application for mobile devices** you will have access to our Alerts, Tax News and other related matters, plus a customized tax calendar for individuals, businesses and other entities, thus providing an excellent tool to manage filing and payment due dates with government agencies in Puerto Rico.

Download for free the application. Available for iPhone, Motorola and all tablets.



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